



First Nations of Northern Manitoba Child and Family Services Authority

Chief Financial Officer (CFO)

The First Nations of Northern Manitoba Child and Family Services Authority (Northern Authority) is responsible for administering and providing for the delivery of child and family services (CFS) to twenty-seven First Nation communities through seven mandated First Nations CFS agencies.

We are seeking a highly skilled and strategic **Chief Financial Officer (CFO)** to lead the financial operations of the Authority and support the achievement of strategic and operational goals.

POSITION SUMMARY

The Chief Financial Officer (CFO) is responsible for the overall financial management, financial policy development, and financial sustainability of the Northern Authority. Reporting directly to the Chief Executive Officer (CEO), the CFO works closely with the CEO and Board of Directors to provide strategic financial leadership, ensure accountability, and guide sound financial decision-making across the organization.

The CFO plays a key role in maximizing budget efficiency, overseeing financial operations, and ensuring compliance with all legislative and regulatory requirements.

RESPONSIBILITIES:

Corporate Controllership

- Provide expert advice and guidance on accounting practices, financial systems, reporting, and analysis
- Oversee all financial operations including general ledger, accounts payable/receivable, payroll, cash management, financial reporting, and maintenance.
- Coordinate and lead financial management activities across the Authority
- Facilitate and lead monthly finance meetings with Agency Finance Directors
- Participate in the agency mandate process

Financial Reporting

- Ensure timely and accurate financial reporting from Northern Authority Agencies
- Provide monthly financial reports to the CEO
- Lead the annual audit process, including preparation and coordination of required documentation
- Develop and maintain integrated financial reporting systems
- Prepare and present annual budgets and audited financial statements in accordance with accepted accounting standards
- Ensure compliance with all applicable legislation governing non-profit organizations
- Establish and maintain strong internal controls

Corporate Finance

- Develop, manage, and monitor the Authority's overall budget
- Ensure financial resources are allocated effectively to support operational needs
- Identify and report financial risks and discrepancies to the CEO

Financial Analysis

- Conduct financial analysis across all Authority operations and programs
- Identify emerging financial issues within Agencies and recommend solutions
- Analyze spending trends and provide financial management advice to Agencies
- Prepare and present financial reports to senior management and the Board of Directors

Operations & Strategic Leadership

- Develop and implement financial strategies aligned with short- and long-term organizational goals
- Support organizational planning in collaboration with the CEO
- Implement financial policies, procedures, and systems to strengthen operations

Purchase of Service Agreements

- Ensure annual completion of Purchase of Service Agreements with member Agencies
- Review and approve service agreements with other Authorities

Leadership & Administration

- Supervise finance unit staff, including Finance Operations Specialist, Financial Analyst, and Special Rates Coordinator.
- Lead recruitment, training, performance evaluations, and professional development of unit staff
- Coordinate workload and chair regular unit meetings
- Address human resource matters in collaboration with the HR Manager
- Ensure adherence to organizational policies and procedures
- Participate in management and Board-related meetings as required
- Provide regular briefing notes to the CEO on financial matters
- Perform other related duties as assigned

EDUCATION AND QUALIFICATIONS

Education:

- Bachelor's degree in finance, Accounting, Business Administration, or a related field
- **Professional accounting designation (CPA) is required**

Experience:

- Minimum of **7–10 years** of progressive financial management experience, including leadership roles
- Experience in **CFS organisations**, public sector, or **Indigenous organizations**.
- Experience working with multiple stakeholders, including Boards and government funders

Skills:

- Strong leadership and strategic planning skills
- Advanced knowledge of financial management, budgeting, and reporting
- Excellent analytical and problem-solving abilities
- Strong communication and presentation skills
- High level of integrity and accountability
- Proficiency in financial systems **Sage 300**

CONDITION FOR EMPLOYMENT:

- Provide a satisfactory criminal records check, child abuse registry check and prior contact check prior to commencing employment.
- Valid Manitoba Driver's Licence and access to a vehicle.
- Travel to Northern Manitoba communities and around the Winnipeg area may be required.
- Please ensure your cover letter and resume clearly indicate how you meet the qualifications and include two (2) professional references.

Deadline for Applications: June 1, 2026

Apply to:

Advertisement #NA121

First Nations of Northern Manitoba

Child and Family Services Authority

Human Resources

200-300 Alpine Way

Winnipeg (Headingly), MB

Phone: (204) 299-1842

Direct Line: (204) 299-6593

Fax: (204) 942-1858

Email: humanresources@northernauthority.ca

"We thank all who apply and advise that only those selected for further consideration will be contacted."

Employment Equity is a factor in selection. Applicants are requested to indicate in their covering letter or resume if they are from any of the following groups: women, Aboriginal people, visible minorities, and persons with disabilities.